

Please follow carefully the steps given on Page (i). Incomplete information may delay the processing of this application.

Please affix
a recent photograph
here.

SECTION 1: PERSONAL DETAILS

Are you a former student of Sunway?

- Yes
 No

Programme :

Intake :

Name (as in NRIC/Passport)

Given Name/ First Name

Surname/ Family Name

NRIC/ Passport No.

Date of Birth (dd-mm-yyyy) - -

Passport Expiry Date (dd-mm-yyyy) (for international students only) - -

Gender Male Female

Marital Status Single Married Divorced Widowed

Religion Muslim Buddhist Christian Hindu Others (please specify)

[Information relating to your religious belief is collected and processed for reporting purposes to the Ministry of Education and any other relevant authorities.]

Race (for Malaysians only) Malay Chinese Indian Others (please specify)

SECTION 2: STUDENT PASS DETAILS (for international students only)

If you are now in Malaysia, please specify your immigration pass type and expiry date:

- Student Social Visit Dependent Diplomatic PR MM2H

Expiry Date (dd-mm-yyyy) - -

If you are currently holding a student pass, please state the name of the institution you are enrolled with:

State the preferred location of the Malaysian Embassy/Consulate for Single Entry Visa (if available):

City **Country**

Note: Application for a single-entry visa should be made at a Malaysian diplomatic mission in your home country. If there is no Malaysian diplomatic mission in your country, you may choose to apply at one closest to you.

SECTION 3: PROGRAMME DETAILS

Please specify intake for admission and select ONE (1) programme by placing a tick (✓) in the appropriate box provided below:

Intake (mm-yyyy) -

Foundation and Pre-University Programmes

- ALE Cambridge GCE A-Levels CIMP Canadian International Matriculation Programme FIST Foundation in Science and Technology
 AUSMAT Australian Matriculation FIA Foundation in Arts MUFY Monash University Foundation Year

Certificate & Diploma Programmes

- | | | |
|---|-------------------|--------------|
| <input type="checkbox"/> CBS Certificate in Business Studies | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> CDCC Certificate in Digital Creative Content | | |
| <input type="checkbox"/> DACC Diploma in Accounting | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> DBA Diploma in Business Administration | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> DCSI Diploma in Computer Science | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> DCOM Diploma in Communication | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> DDCC Diploma in Digital Creative Content | | |
| <input type="checkbox"/> DFDT Diploma in Fashion Design Technology | | |
| <input type="checkbox"/> DFIN Diploma in Finance | | |
| <input type="checkbox"/> DINM Diploma in Interactive New Media | [] Bandar Sunway | [] Velocity |
| <input type="checkbox"/> DIIT Diploma in Information Technology | [] Bandar Sunway | [] Velocity |

Premises

Degree Programmes (Twinning or 3+0, Victoria University, Australia)

- VUBU Bachelor of Business VUENG VU English for Business Enrichment (Short course)

Professional Accounting Programmes

- | | | |
|--|-----------------------------|--------------------------------|
| <input type="checkbox"/> ACCA Association of Chartered Certified Accountants | [] Full-time [] Part-time | [] Bandar Sunway [] Velocity |
| <input type="checkbox"/> AFIA ACCA Foundation in Accountancy | | [] Bandar Sunway [] Velocity |
| <input type="checkbox"/> CFAB Certificate in Finance, Accounting and Business | | |
| <input type="checkbox"/> ICAEW Institute of Chartered Accountants in England and Wales | [] Full-time [] Part-time | |

Mode

Premises

Other Programme (please specify name of programme if it is not listed above)

SECTION 4: CONTACT DETAILS

Student's Correspondence Address

Postcode				City																State/ Province			
Country																							

Contact No.

Home												Mobile											

Email

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Permanent/ Home/ Parent's Address (please provide if different from above)

Postcode				City																State/ Province			
Country																							

Contact No.

Home												Mobile											

Parent's/ Guardian's Name

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Relationship (e.g. FATHER, MOTHER, UNCLE, AUNT, etc.)

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Contact No.

Home												Office												Mobile									

Email

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Additional Information [for B40/M40/T20 purpose] (Only required to be completed for Malaysian students)

Monthly Household Income

- Less than MYR4,000 (B40) Between MYR4,000 and MYR8,500 (M40) Above MYR8,500 (T20)

SECTION 5: EMERGENCY CONTACT DETAILS

Name

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Relationship (e.g. FATHER, MOTHER, UNCLE, AUNT, etc.)

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Contact No.

Mobile												Home												Office									

Email

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APPLICATION PROCEDURE

Follow 5 simple steps to complete your application to Sunway College!

STEP 1: TALK TO OUR PROGRAMME COUNSELLORS

- Furnish your academic results and ensure that you meet all the entry requirements of the programme.
- Receive a copy of the programme leaflet/brochure and fee structure. (Request for scholarship information, if applicable)
- Understand the structure, options and duration of the programme. (Request for subject exemptions, if applicable)

STEP 2: GET READY TO FILL UP THIS APPLICATION FORM

- Get ready the following documents/information before you begin with the application form:
 - Academic Records (e.g. results, transcripts and certificates) NRIC/Passport
 - English Language Achievements (if any) Sponsorship/Scholarship Offer Letter (if applicable)
 - Contacts: correspondence, permanent and emergency

STEP 3: FILL UP THIS APPLICATION FORM

- Use a black or blue ballpoint pen to complete this form.
- Remember to write clearly in CAPITAL letters in the relevant space given.
- Complete all sections in this application form using the following checklist:
 - Applicant's details Emergency contact Applicant's signature and date
 - Programme details Academic details Parent's/Guardian's signature and date
 - Contact details Special condition details

STEP 4: PREPARE THE FOLLOWING DOCUMENTS AND ITEMS FOR SUBMISSION

- Payment for enrolment fee of MYR700 (non-refundable)*
- Attach ONE (1) passport-size photograph (White background; size 3.5cm X 4.5cm)*
- ONE (1) certified true copy of Identity Card (NRIC)*
- School leaving/completion certificate (if available)
- Supporting documents for subject exemption (if applicable)
- Documentary evidence (if financed by scholarship/sponsorship/study loan)
- Certified true copy of English Language qualification (if available):
 - IELTS TOEFL MUET Others (please specify)
- Certified true copies of all relevant official academic qualifications/results*:
 - SPM / O-Levels / SIS YEAR 11
 - Pre-University (STPM, A-Levels, AUSMAT, CIMP, MUFY, FIA, FIST, UEC etc) Certificate Diploma Degree
 - Others (please specify)

Additional information (only applicable to international students):

- Student Pass Processing Fee of MYR2,400 (non-refundable, non-transferable)*
- Student Pass Processing Fee of MYR3,400 (Indonesian citizens - 2 years; non-refundable, non-transferable)* (applicable to diploma/degree/ADTP)

Supporting Documents - must be submitted by COURIER or EMAIL

If sent by COURIER:

- ONE (1) passport photo (White background; size 3.5cm X 4.5cm)*
- ONE (1) copy of passport (full passport including blank pages, on A4 size paper, 2 passport pages per side)*
- ONE (1) copy of official academic results*
- Health Declaration Form*

If sent by EMAIL:

DOCUMENTS (SCAN IN COLOUR)	MAXIMUM FILE SIZE	FILE FORMAT
<input type="checkbox"/> Photo (white background; size 3.5cm X 4.5cm)*	Studio Photo	JPG
<input type="checkbox"/> Passport Copy*	2000KB	PDF
<input type="checkbox"/> Official Academic Results*	1000KB	PDF
<input type="checkbox"/> Health Declaration Form*	500KB	PDF

IMPORTANT NOTES

- This application cannot be processed without the required items (as indicated with *).
- Please do not send cash through the post. Sunway College will not be held responsible for the loss of cash or any other eventualities arising from the mailing of cash.
- If you require on-campus accommodation, please complete the Hostel Application Form. A hostel application fee of MYR500 is required for each application.
- Please refer to the information given on page (ii) for more details about making payments.

STEP 5: SUBMIT YOUR APPLICATION

- Submit the application form and all relevant documents and items to a counsellor at the Admissions Office or International Office; or
- If by courier, please send the application form and all relevant documents and items to the following address:

For Malaysian Students:

THE ADMISSIONS OFFICE

Operating Address (Bandar Sunway):
No. 5 Jalan Universiti
Bandar Sunway
47500 Selangor Darul Ehsan
Malaysia
Tel: +603-7491 8622
Email: info@sunway.edu.my

Operating Address (Velocity):
V01-06-01, Lingkaran SV
Sunway Velocity
55100 Kuala Lumpur
Malaysia
Tel: +603-9770 1155
Email: info@sunway.edu.my

For International Students:

THE INTERNATIONAL OFFICE

Operating Address:
No. 5 Jalan Universiti
Bandar Sunway
47500 Selangor Darul Ehsan
Malaysia
Tel: +603-7491 8622
Email: info@sunway.edu.my

- Payment of Enrollment fee can be made via <https://epayment.sunway.edu.my/>